

Chicago Head Start/Early Head Start
Citywide Parent Policy Council
Bylaws



Mission Statement

The Chicago Head Start/Early Head Start Citywide Parent Policy Council (CPPC) will contribute to the processes that help develop Head Start, Early Head Start, and Early Head Start-Child Care Partnership programming which fosters and supports quality early childhood education and care for children and families.

The Citywide Parent Policy Council will carry out this mission by being involved helping to set the direction for these programs and decisions making activities for program planning;

When the opportunity presents itself, CPPC members can participate in grantee and/or delegate agency classrooms and in other programmatic activities as paid employees, volunteers, and trainees;

Assist in the development of activities for the Citywide Parent Policy Council and parents at large; and,

Cooperate and participate in the transition process of their children from the Early Head Start program into the Head Start program, and from the Head Start program into kindergarten.

Article I Name

The name of the policy council shall be the Chicago Head Start Start/Early Head Start/Citywide Parent Policy Council; and here in called the Citywide Parent Policy Council (CPPC).

Article II Purposes, Composition and Responsibilities

Section 1 Purpose

The Policy Council is responsible for helping to set the direction of the Head Start program, including program design and operation, and long and short-term planning goals and objectives taking into account the annual communitywide strategic planning, community needs assessment and self-assessment data.

In accordance to the Head Start Program Performance Standard 1301.2 crossed referenced with the 2007 Head Start School Readiness Act (herein 2007 Head Start Act), Policy Councils and Policy Committees must perform the following functions directly:

- a. Serve as a link to both the Policy Committee and Parent Committees, grantee and delegate agency governing bodies, public and private organizations, and the community they serve;
- b. Assist Parent Committee in communicating with parents enrolled in all program options to ensure they understand their rights, responsibilities, and opportunities in early Head Start and Head Start and to encourage their participation in the program;
- c. Assist Parent Committees in planning, coordinating, and organizing program activities for parents with the assistance of staff, and ensuring that funds set aside from program budgets are used to support parent activities;

- d. Assist in recruiting volunteer services from parents, community residents, and community organizations, and assist in the mobilizations of community resources to meet identified needs; and
- e. Establish and maintain procedures for working with the grantee or delegate agency to resolve community complaints about the program.

Section II Composition

The policy council shall be elected by the parents of children who are currently enrolled in the Head Start program of the Head Start agency.

The policy council shall be composed of:

- parents of children who are currently enrolled in the Head Start program of the Head Start agency (including any delegate agency), who shall constitute a majority of the members of the policy council; and
- members at large of the community served by the Head Start agency (including any delegate agency), who may include parents of children who were formerly enrolled in the Head Start program of the agency (community representatives).
- Refer to Article IV-Membership for election process and terms of membership.

Section III Responsibilities

The general functions of the Citywide Parent Policy Council are in accordance to the Head Start Performance Standards 1301.3 and the 2007 Head Start Act 642 (c). The Council shall work in partnership with key grantee staff and the Chicago Committee on Urban Opportunities (CCUO-department's board) applicable.

The policy council shall approve and submit to the governing body decisions about each of the following activities:

- A. Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
- B. Program recruitment, selection, and enrollment priorities.
- C. Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
- D. Budget planning for program expenditures, including policies for reimbursement and participation in policy council activities.
- E. Bylaws for the operation of the policy council.
- F. Program personnel policies and decisions regarding the employment of program staff, consistent with paragraph (1)(E)(iv)(IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff.

- G. Developing procedures for how members of the policy council of the Head Start agency will be elected.
- H. Recommendations on the selection of delegate agencies and the service areas for such agencies.

Article III Meetings

- A. The regular business meeting of the Citywide Parent Policy Council shall be held quarterly, from 9:30am-1:30pm; this time includes the CPPC's quarterly workshop time. The location and dates of the CPPC quarterly meetings are determined by the grantee in partnership with the CPPC Executive Committee.
- B. The regular meeting of the Citywide Parent Policy Council shall be open meetings with written agendas of the day.
- C. Special meetings of the Citywide Parent Policy Council may be called by the Chairperson, the Executive Committee and or the grantee.
 - 1. The purpose of the special meeting shall be stated at the meeting and no other business shall be transacted. At least three (3) working days' notice shall be given, except in cases of emergencies.
 - 2. A telephone approval may be conducted at the request of the Head Start Director or its assigned. In such instances eleven (11) members must approve the item for approval. CPPC members shall be notified of the request and the outcome for approval via telephone, mail, and/or e-mail; as well as an agenda item at the next quarterly meeting.
 - 3. The Head Start Director or its assigned, reserve the right to call special meetings of the Citywide Parent Policy Council as deemed necessary.
 - 4. CPPC voting may occur via email.
 - 5. In all voting instances, a quorum must be established for the vote to stand.
- D. A quorum is required to conduct business at all Citywide Parent Policy Council meetings and/or special meetings. Eleven (11) members shall constitute a quorum for Citywide Parent Policy Council meetings; and three (3) members shall constitute a quorum for Executive Committee Meetings.
- E. If a quorum does not exit, an official non-voting meeting will be conducted with minutes reflecting such until a quorum is present. When a quorum is established (sign-in sheet), the Chairperson shall announce and the minutes shall reflect: "A quorum has been established."
- F. A quorum enables the Citywide Parent Policy Council to act on business regarding the annual grant application, supplemental funding request, amendments to grant application, and the other Head Start/Early Head Start policies and procedures as defined in 1301.3.

- G. If the delegate and alternate are from the same agency and both hold an elected CPPC officer position, both members have a vote.
- H. All CPPC Members, whether delegate or alternate are included in the number that constitutes a quorum; thus supporting the HSPPS that policy council membership is made up of majority of parents and/or guardians with children currently enrolled in the grantee's funded Head Start programs (includes Early Head Start & Early Head Start-Child Care Partnership).
- I. Members present can vote individually during the meeting if there is no quorum established; and the remaining votes can be obtained by using the process as indicated in Article III – C-1 through 5.
- J. The Citywide Parent Policy Council's August meeting agenda shall include the final review, and approval of the Head Start/Early Head Start Grant Application for the succeeding fiscal year. The approved grant application shall be submitted to the Department of Health and Human Services with the original CPPC Signature Approval Page.
- K. Grantee staff will attend all Citywide Parent Policy Council meetings to provide support and assistance to the meeting process. However, at the request of the Citywide Parent Policy Council, meeting may be closed to staff, both grantee and delegate agency.
- L. The grantee may request a meeting with the Chairperson and two (2) Executive Committee members. The Chairperson shall make a report to the Citywide Parent Policy Council and the Executive Committee at their next respective meetings.

Article IV Membership/Election of Officers/Terms of Office

Section 1 Membership

There are no membership dues or fees to be paid by members of the Citywide Parent Policy Council.

- A. The Citywide Parent Policy Council shall be comprised of majority of parents with children currently enrolled in the department's funded Head Start, Early Head Start Programs and Early Head Start-Child Care Partnership programs; and community representatives shall not exceed the number elected parent members; thus, no more than 4 community representatives shall be elected to serve on the policy council.

Therefore, Citywide Parent Policy Council membership shall consist of parent representation from the departments funded Head Start, Early Head Start, Early Head Start-Child Care Partnership programs; and community representation may consist of former Head Start parents, and community organizations that have an interest in and are familiar with resources and services for low-income children and families.

- a. Policy Council members shall be delegate agency Policy Committee members who have been elected by their peers to serve on the Citywide Parent Policy Council.

- b. Community representatives are elected annually in December by the CPPC.
 - i. To foster communication and the decision-making process between the CPPC and the Chicago Committee on Urban Opportunity, a CCUO member may serve as a Community Representative on the CPPC.
 - ii. Community Representatives who are former Head Start parents have the opportunity to serve on the CPPC Executive Committee; at a minimal, no more than one (1) community representative, being a former Head Start parent, can be elected to serve on the CPPC Executive Committee.

- B. To ensure proper parent representation on the Citywide Parent Policy Council, each delegate agency shall have one parent delegate/alternate per 1000 children served in the grantee's funded Head Start and Early Head Start Program.
- C. Each elected Policy Council member must file a Letter of Certification with the department and the Policy Council Chairperson. This letter shall be filed annually by the end of November.
- D. In order for Citywide Parent Policy Council members to run for CPPC Office in December, all current year Letter of Certifications must be filed with the department on or by the CPPC Executive Committee meeting in December.
- E. The CPPC shall convene its annual Election of Officers meeting in December. All elected officers of the CPPC must be a parent/guardian with a child currently enrolled the department's funded Head Start or Early Head Start program.
- F. The election process shall be:
 - a. All interested Citywide Parent Policy Council members must be a parent with a child enrolled in the department's funded Head Start and Early Head Start program;
 - b. All interested candidates must have a current program year Letter of Certification on file with the department;
 - c. All interested candidates shall complete and submit a nomination application by the required timeframe; or
 - d. If no nomination applications are filed, nominations will be taken from the floor during the CPPC Election of Officer's meeting in December. Nominations will be closed after each position is announced and names are recorded.
 - e. Nominated candidates shall present a 3-5-minute speech on why they should be elected as a CPPC Executive Committee member;
 - f. The election process shall be conducted by ballot.
 - g. Each eligible CPPC delegate shall cast one ballot per delegate agency; exception for agencies who have more than one parent delegate/alternate per 1000 children served in the grantee's funded Head Start and Early Head Start Program
 - h. The ballots shall be tallied by grantee staff and witnessed by no less than 1(one) delegate agency staff (if present);
 - i. The CPPC Officers Elect shall be announced during the Election of Officers Meeting, recorded in the CPPC minutes and filed;
 - j. CPPC alternate members who choose to run for CPPC Office and are elected to serve shall be deemed as serving 1 year of a five-year term limit.

- G. The maximum term of service for CPPC membership is three (5) one (1) year terms.

- H. The Citywide Policy Council term of service is from January 1st through December 31st.
- I. Membership on the Policy Council shall be terminated immediately when a member becomes employed by a department's funded delegate agency or with the grantee.
- J. All members must stand for election or re-election to the policy council as identified in in this membership section for policy council composition, CPPC officers, and community representatives.

Article V Citywide Policy Council Officers

- A. The Officers of the Citywide Parent Policy Council shall be:
 - a. Chairperson
 - b. Vice Chairperson
 - c. Secretary
 - d. Assistant Secretary
 - e. Parliamentarian
 - f. Assistant Parliamentarian
- B. The chairpersons of the following committees shall be members of the CPPC Executive Committee: Personnel & Finance Committees, the Early Childhood Development Health Services Advisory Council, and as warranted, chairpersons of ad-hoc committees.
- C. No member shall hold more than one CPPC office at a time.
- D. All Officers shall perform the duties that are prescribed by these bylaws, and the Head Start Performance Standards.
- E. An unexpired term is when an officer cannot complete his or her elected term of office. CPPC members can be elected to complete the unexpired term. The vacant position shall be open for election at the next quarterly meeting. If the newly elected officer serves more six months or more in that position, they are considered to have completed one year of a five-year term on the Policy Council.

Article VI Citywide Policy Council Officers Responsibilities

- A. All Officers of the Citywide Parent Policy Council shall be knowledgeable of:
 - a. Federal Head Start Performance Standards and Regulations
 - b. The Bylaws of the Citywide Parent Policy Council
 - c. Robert's Rules of Order
 - d. The Program Governance Policies and Procedures that govern the CPPC
- B. The Policy Council Chairperson shall preside at the meeting of the Citywide Parent Policy Council and serve as an ex-officio member of all committees. The duties of the Citywide Parent Policy Council Chairperson are to:
 - a. maintain close contact with grantee staff.

- b. call the meetings to order at times set, follow the agendas. and be able to clarify what is happening and what is being voted on at all times;
 - c. propose to the grantee the need to allocate funds form the budget for conference expenses; training/workshops that express needs of the parents;
 - d. see to it that the debates are confined to the questions and that personnel comments are avoided;
 - e. speak no more than three (3) minutes or less per issue, except, with the permission of the Citywide Parent Policy Council;
 - f. remain calm and deal with all sides fairly regardless of personal opinion;
 - g. appoint the Chairperson of Ad Hoc Committees. These Chairpersons will them have the responsibility of organizing their respective Ad Hoc Committees;
 - h. review the minutes of the Citywide Parent Policy Council with the CPPC Secretary/Assistant Secretary and Grantee staff prior to distribution for the next quarterly or executive committee meetings;
 - i. shall serve as a member of the Chicago Committee on Urban Opportunities and attend its quarterly meetings;
 - j. alternate with the CPPC Vice-Chairperson in attending conferences, representing the CPPC, the Grantee and the respective delegate agency.
- C. The Vice Chairperson acts in the place of the Chairperson when necessary and presides at the meetings when the Chairperson either temporarily vacates that Chair or is absent. The duties of the Vice Chairperson are to:
- a. work in conjunction with the Chairperson to develop the agenda for the Executive Committee Meetings;
 - b. preside over the Executive Committee meetings;
 - c. work in partnership with the Chairperson to complete Citywide Parent Policy Council task that have not been charged to a committee;
 - d. work along with the Chairperson in reviewing Executive Committee minutes with the assistant secretary and grantee staff prior to distribution at for the next quarterly or executive committee meeting;
 - e. works in a cooperative relationship with the Chairperson;
 - f. alternate with the Chairperson in attending conferences, representing the CPPC, the Grantee, and the respective delegate agency.
- D. The Secretary shall keep accurate records of all proceedings of the Citywide Parent Policy Council and shall perform all other duties that may be required and pertaining to the office. The duties of the Secretary are to:
- a. preside over the Executive Committee meeting the absence if the both the Chairperson and the Vice Chairperson, and shall communicate pertinent information to the Chairperson, Vice Chairperson, and the Citywide Parent Policy Council;
 - b. work closely with the Chairperson;
 - c. keep attendance records form the Citywide Policy Council meetings and trainings;
 - d. submit a draft copy of the minutes to the CPPC Chairperson and assigned grantee staff following each meeting;
 - e. submit a final copy of the minutes to the Chairperson and the grantee staff within five (5) business days of the meeting;

- f. contact Citywide Policy Council members to inquire if they have received their meeting/training notice and ask if they plan to attend;
 - g. contact by telephone and/or e-mail parent delegates who have missed one (1) meeting or training and report their finding to the Chairperson and grantee staff;
 - h. attend conferences as the representative of the Citywide Parent Policy Council, the grantee and respective delegate agency.
- E. The Assistant Secretary is responsible for performing the Secretary's duties in his/her absence. The duties of the Assistant Secretary are to:
- a. assist the Secretary with keeping accurate records of the parent delegates who have been absent from Citywide Parent Policy Council meetings and trainings;
 - b. assist the Secretary in contacting parent delegates who have missed one (1) meeting or training and report the finding to the Chairperson;
 - c. records the minutes of the Executive Committee meetings;
 - d. preside over the Executive Committee meetings in the absence of both the Vice-Chairperson and the secretary, appoints an acting Secretary; and reports pertinent information to the Policy Council.
- F. The Parliamentarian shall be seated next to the Chairperson at all meetings. The duties of the Parliamentarian are to:
- a. advise the Chairperson on improper or questioned procedures;
 - b. make a final ruling on any question when requested to do so by the Chairperson or any delegate: i.e. a delegate may make a motion at any time stating: Chairperson request a ruling on the propriety of the motion, procedures and directions as how to proceed;
 - c. provide explanations/clarifications concerning policy procedure, or other ramifications of Policy Council actions;
 - d. serve as Sergeant-of-Arms in the absence of the Assistant Parliamentarian;
 - e. attend conferences as the representative of the Policy Council, the grantee and respective delegate agency.
- G. The Assistant Parliamentarian shall serve in the absence of the Parliamentarian performing all duties as identified for the Parliamentarian. The additional responsibilities of the Assistant Parliamentarian are to:
- a. perform the duties of the type assigned to a Sergeant-at-Arms for maintaining order;
 - b. take appropriate actions toward members or guest after a second verbal warning has been given from the Chairperson or the Parliamentarian;
 - c. monitor the time: no one should have more than three (3) minutes speaking time, except when approved by the Policy Council;
 - d. perform Parliamentarian duties at the Executive Committee meetings.

Article VII Community Representatives

Community Representatives are elected annually. The duties of Community Representatives are to:

- A. attend the quarterly CPPC meetings
- B. provide a written and verbal report of information that is happening in the community that may impact children and families;

- C. share CPPC information with their respective community organizations;
- D. report to the Chairperson and grantee staff when reports are not given;
- E. refer to Article IV, Section 1 for membership status.

Article VIII Vacancies

- A. If either the current delegate or alternate to the CPPC should resign or become unable to fulfill the duties of his/her term for two consecutive quarters, then the CPPC Secretary will generate a letter for the CPPC Chairperson to notify the Policy Committee's delegate agency to and request reelection of a CPPC Delegate. The letter will request the presentation of a current Letter of Certification and parent representation at the upcoming meeting of the Citywide Parent Policy Council.
- B. The grantee will receive a copy of those letters to enable department staff to work cooperatively with delegate agencies to support parent participation on the Citywide Parent Policy Council.
- C. If any officer of the Citywide Parent Policy Council shall resign or become unable to fulfill his/her responsibilities as an officer, such as two or more unexcused meetings from the Executive Committee meetings or the quarterly CPPC meetings, then Citywide Parent Policy Council may act upon a motion based on the Executive Committee's decision to recall and reelect regarding a specific office. Should that motion be approved, then the election will be held.
- D. The officer, having been recalled, will remain a member of the Citywide Parent Policy Council until the end of term or until further action is taken by the Policy Committee, in accordance to section A above.
- E. Should an office be currently vacant, then the motion to re-elect an officer to fill the unexpired term will take place. An election will be held at the next quarterly meeting. Members will be notified by mail of such vacancy.

Article IX Recall

When in the case of a wide spread membership dissatisfaction with the attendance of performance of an Officer or Community Representative, the following procedures can be taken by a current CPPC delegate:

- A. Initiate and circulate a petition during the regular Citywide Parent Policy Council quarterly meeting;
- B. obtain the signature of at least two-thirds (2/3) of the members present to constitute a recommendation for a recall vote;
- C. the total CPPC membership shall be notified by mail that a recall vote is on the agenda at the next regular CPPC meeting;
- D. A motion must be made at the next regular meeting by one of the petitioners and seconded by another CPPC member;
- E. The proponents and opponents of the motion will be heard by the presiding officer;
- F. A ballot will be taken to determine the recall;
- G. A vote of less than two-thirds (2/3) against the motion terminates the recall action.

Article X Voting Rights

- A. By the Election of Officers meeting in December, all Delegates to the Citywide Parent Policy Council shall have on file with the department a current Letter of Certification
- B. Only members of the CPPC who have current Letters of Certification on file are eligible to vote.
- C. From September to November when both groups of delegates (old and new), are expected to attend the CPPC's meeting, the voting procedures will be as follows:
 - a. Incumbent (old delegates) will have voting rights;
 - b. In the absence of the incumbent (old delegate or alternate), the newly elected delegate will vote provided that a Letter of Certification is on file;
 - c. Both the delegate and the alternate help to make the quorum;
- D. Community Representatives have voting privileges.

Article XI Citywide Parent Policy Council Committees

There are five types of standing committees attending to the CPPC business: The Executive Committee, Personnel Committee, Finance Committee, Early Childhood Development & Health Services Advisory Council, and Ad Hoc Committees.

A. Executive Committee

The presiding officers of the Citywide Parent Policy Council, together with the presiding Chairperson(s) of all standing committees shall constitute the membership of the Executive Committee. The Ad Hoc Committee Chairperson(s) are also members of the Executive Committee until their committees are dissolved by the CPPC Chairperson and/or as task is accomplished. Ad Hoc Chairpersons are to report to the Executive Committee as needed prior to submission of reports to the full Policy Council for approval as needed.

The Chairperson and the Vice-Chairperson of the CPPC are the presiding officers of the Executive Committee. The Executive Committee meets monthly to help organize, plan and prepare for Citywide Parent Policy Council meetings and other business pertaining to the program development and oversight. The Executive Committee will follow a standard agenda which will include unfinished business.

B. Administrative Standing Committees

The two administrative standing committees of the CPPC are the Personnel Committee and the Finance Committee. Any CPPC member may choose to become a member of these Administrative Standing Committees.

1. Personnel Committee

- a. The personnel committee shall have members who will participate on grantee interviews teams for Head Start and Early Head Start staff;
- b. Only parents who have completed the City of Chicago's Interviewing and Consensus Training can participate in the grantee interviews.

- c. The Personnel Committee shall be responsible for informing the Executive Committee, the Personnel Committee and the Citywide Parent Policy Council of decisions made regarding the interview team's recommendations for hire, and terminations. The Personnel Committee Chairperson or its assigned will present the department's personnel actions for approval or disapproval before the Citywide Parent Policy Council.
- d. The personnel interview process:
 - i. Grantee staff and a Personnel Committee member will be on each interview team;
 - ii. Trained members of the Personnel Committee shall be contacted to participate in program interviews of prospective Head Start/Early Head Start candidates as the Personnel Committee schedule allows;
 - iii. The Personnel Committee Chairperson or its assigned will place department's personnel recommendations before the Citywide Parent Policy Council for approval;
- e. CPPC members will be informed of appointed hires and may have the opportunity to meet the candidate or review the resumes of such hires. The Personnel Committee chairperson will report such occasions to the CPPC for approval.
- f. The Personnel Committee shall meet quarterly. The meetings will convene in April, July, and October.
- g. The Personnel Committee Chairperson should be determined by its peer committee during the personnel training on interviewing functions and formalities.

2. Finance Committee

- a. The Finance Committee shall consist of at least five (5) members who have an interest in finance;
- b. Members of the Finance Committee shall consist of parents who have attended the annual CPPC Fiscal Training which is held in January;
- c. Shall choose its Chairperson at its first meeting;
- d. Shall meet quarterly with grantee fiscal staff to address and discuss the Head Start/Early Head Start and Child Care budgets, projects, revisions, finance policies and procedures, in-kind reports and expenditures of funds, etc.;
- e. The meetings shall be held in April, July, and October;
- f. Grantee fiscal staff shall make quarterly financial reports and provide a statement of funds expended in the Head Start and Early Head Start budget to the CPPC;

C. Early Childhood Development and Health Services Advisory Council (HSAC)

The purpose of the Early Childhood Development and Health Services Advisory Council (ECD-HSAC) will be to advise in the planning, operation, and evaluation of health and child development services that support and foster the physical, cognitive, social and emotional development of the child.

The ECD-HSAC shall include parents from the Citywide Parent Policy Council. Members can volunteer to serve on the following committees:

- 1) Early Childhood Development/Education
- 2) Disabilities Services
- 3) Social Services/Parent Involvement

4) Health/dental/Nutrition

A parent will be elected to serve as co-chair of that committee as elected by its committee peers and a parent will be elected to serve as parent co-chair to the ECD-HSAC. Parent members on the ECD-HSAC will represent the community at large and should be interested in furthering the success of Head Start, Early Head Start and Child Care programs.

Duties of ECD-HSAC** Parent Members

- a. Inform the Citywide Parent Policy Council of the goals and objectives of the ECD-HSAC;
- b. Attend the quarterly ECD-HSAC meetings;
- c. Attend ECD-HSAC Committee meetings sign-up for;
- d. Participate by giving input at the committee meeting;
- e. Submit quarterly reports, verbal and/o written, to the CPPC and the Executive Committee members.

*** Please refer to the ECD-HSAC Operational Guidelines for detailed descriptions of ECD-HSAC membership duties and responsibilities.*

D. Ad Hoc Committee

The Citywide Parent Policy Council Chairperson shall appoint the Chairperson of the Ad Hoc Committees. The Ad Hoc Committee Chairperson shall have the responsibility of organizing the Ad Hoc Committee. The Ad Hoc committee shall be dissolved once the assigned task in which it was convened is completed.

Article XII Conferences and Special Events

A. To be eligible for conference attendance, members must:

1. be a delegate or alternate with a current letter of certification on file;
2. be a member in good standing with the CPPC. Being in good standing means members have met the meeting and training requirements of:
 - a. attended a minimum of two (2) Citywide Parent Policy Council quarterly meetings and or special meeting and
 - b. attended two (2) Citywide Parent Policy Council required training and/or CPPC workshop sessions;
3. Local conferences are open for selection to all Citywide Parent Policy Council members.

B. CPPC Out-of-Town Conference opportunities are governed by the DFSS DA CPPC Travel Policy that is effective as of January 27, 2014.

C. Eligibility for Special Events

Parent members will have the opportunity to volunteer to attend special events not otherwise requested for Executive Committee participation. These events are, but not limited to, recruitment activities such as participating in parades, community festivals, and media interviews.

Article XIII Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order shall govern the Citywide Parent Policy Council in all cases to which they are not in conflict with the CPPC bylaws and the Head Start Performance Program Standards.

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