



EDUCATION ADVISORY COMMITTEE MEETING

MEETING MINUTES

June 21, 2017

Attendees

Lyris Clark, Ada S. McKinley	Lorrie Lindley, Ada S. McKinley
Natalie Ramos-Castillo, Albany Park	Monique Campbell, Carole Robertson Center
Lee Tate, Carole Robertson Center	Derbert Plaza, Catholic Charities
LaRhonda Griffin, Centers for New Horizons	Latasha Govan, Centers for New Horizons
Elizabeth Alston, Chicago Child Care Society	TeeNeka Jones-Gueye, Chicago Child Care Society
Lucy Taylor, Chicago City Colleges	Fehintols Alaa, CPPC
Aurora Rodriguez, Chicago Commons	Susan Lightfoot, Chicago Public Schools
Janice Taylor, Chicago Youth Centers	Yuling Wu, Chinese American
Sarah Collentine, Christopher House	Leticia Ramirez, Easter Seals
LaQuesha Allen, Easter Seals	April Leigh, Easter Seals
Rosie Macias, El Valor	Lucero Robles, El Valor
Carolina Benitez, El Valor	Jacquelyn Ledezma, El Valor
Hillary Presper, Family Focus Inc.	Zulema Flores, Gads Hill Center
Qiana Carr, Henry Booth House	Deborah Moore, Henry Booth House
Melody Brooks, Henry Booth House	Patricia Taylor, Henry Booth House
Jacqueline Stanton, Henry Booth House	Lanisha Blockmon, Henry Booth House
Andrea Stubblefield, It Takes A Village	Magdaline Joseph, It Takes A Village
Linda Wang, Korean American/HANA Center	Melisa Larson, Lutheran Social Services
Barbara Grandberry, Mary Crane Center	Robert Bryant, Mary Crane Center
Marie LaMonica, Metropolitan Family Services	Ashley Edwards, Metropolitan Family Services
Rakesha Battie, Metropolitan Family Services	Sonya Northern, New Pisgah
Rebecca Dobbs, New Pisgah	Irma Rodriguez, Northwest University Settlement
Miriam Williamson, Onward House	Marquita Cox, Salvation Army
Cindy La, Salvation Army	Erika Sanguan, SGA Youth and Family
Tina Field-Gogins, Shining Star	Alpha Jackson, Trinity United
Felicia Watson, YMCA	Angela Price-Freeman, YMCA
Sandra Gonzalez-Murray, DFSS	Jody Anderson, DFSS
Charles Hall, DFSS	Anya Robinson, DFSS
Aleida Jaimes, Erikson Institute	Amy Labb, Erikson Institute
Nicole Polash, Erickson Institute	Lauren Cooper, Erickson Institute
Fraeda Friedman, Erickson Institute	Deb Zapalik, Teaching Strategies
Deborah Hampton, The Ounce of Prevention	

I. Welcome

Meeting was called to order – by co-chair Robert Bryant, Mary Crane.

There were three new Committee members: Lorrie Lindley, Ada S. McKinley, Latasha Govan, Centers for New Horizons and Melody Brooks, Henry Booth House.

II. Identification of Note taker

Sandra Gonzalez-Murray, DFSS, was identified as the note taker for the meeting.

III. Reading/Approval of the June meeting minutes

Minutes from the Education Advisory Committee were available at the meeting. Minutes were reviewed and only misspelled names needed corrections. Minutes were approved by Deanna Carr and seconded by Alicia Watson.

IV. Adimnistrative Update- Anya Robinson, DFSS

Ready, Set, Teach; Look What Teachers Can Do Conference will take place at McCormick Place on August 2nd & 3rd for Teachers and August 4th for Parents. An email was sent to Executive Directors with the information. We would like to have staff from our delegate agencies give presentations/trainings on relevant topics. Training sessions for teachers should be 75 minutes long and sessions for parents 45 minutes long. Interested teachers and home visitors can submit proposals to present on day 2 or day 3 (most sessions will be Gateways approved. Presenters will receive a gift card for their participation.

St. Augustine Coaches will be conducting the FCCERS and ITERS starting this week. Delegate agencies with partner should communicate with sites so that they are aware of this activity.

Spring Analysis report is due June 30th.

A Fidelity Assessment Plan for your agency outlining how the plan will be implemented is outstanding for many delegate agencies. As you recall there was a consensus that each agency would develop that plan based upon its internal timeframe and the previous years' experience working with the tool; we also need just fidelity scores.

The PIR-Roundtables are being conducted different this program year. The Data Unit will be contacting delegate agencies directly about any information needing clarification or corrected. The Roundtable meetings are being conducted with each delegate agency leadership and whomever they feel should attend. Systemic issues are identified and discussed; delegate agency and DFSS agree on prioritized issues which are then included in an Action Plan.

Two home visits should be completed and documented as well as two parent conferences. A question was posted with regards to conducting two home visits to families that enroll late in the program year. Performance standards state two home visits and two parent conferences should be conducted. The expectation is for all Head Start/EHS services be provided to all families enrolled.

V. Samantha Aigner-Treworgy, Acting Deputy Commissioner

Results from the Office of Head Start onsite CLASS Review conducted May 1-5, 2017 was shared with Committee members. DFSS scores are above last year's national cut off, which is great news!!! National scores for 2017 are not yet available but it is pretty safe to expect our scores will still be above those numbers.

CLASS Domain	2016 National	2017 DFSS
Emotional Support	5.59	5.88
Classroom Organization	5.25	5.56
Instructional Support	2.22	2.97

Ms. Aigner also discussed upcoming coaching requirements. She explained “coaching” is a data driven process that looks at developmentally-appropriate instructional improvement. Research indicates a focus on the instructional leader at the center drives quality and provides sustainability. Therefore, the grantee approach will use data to tier and target site-based supports; all sites will not receive the same services but everyone will be included. The goal is to build a suite of services & resources that meet each site and agency where they are. Research shows everyone needs coaching support and time for reflective supervision must be implemented. DFSS will provide foundational training and we are looking at someone going into the sites to work with directors. Agencies' with coaches might get support to help their coaches support directors. In the next months, DFSS will gather information to help design these supports and need your feedback. Everyone was encouraged to include intentional support for Ed Coaches and Instructional Leaders as part of their agency Quality Improvement Plan in response to the Round Table Meetings.

Coaching for family child-care homes will also look at site level data but different types of supports will be provided. The Home Based Program approach will probably be different. We are currently working with home-based supervisors through the Learning Community.

VI. EHS Disabilities– Amy Labb- Erikson Institute

Developmental screening training sessions have been scheduled for June 29 and July 26. ASQ-3 training sessions will be 9:00 am to 12:00 pm and ASQ:SE-2 from 1:00 pm to 4:00 pm. Remember that the ASQ-3 is only for birth to three teachers, so do not send Head Start teachers. Registration is on COPA.

The focus right now is to concentrate on those agencies that have not met the 10% disabilities enrollment. While it is too late to submit referrals for summer assessment at CPS, Early Intervention referrals are ongoing. Contact your Subject Matter Expert for support and in-service training. Recommendation to follow up with parents and make sure they keep their appointments. If they miss appointment, it will not be rescheduled until the fall.

Developmental screenings are now under education. Newly enrolled children are screened within 45 days. Children can be screened for the next program year starting July 1st. The date the child is screened must be the date entered into COPA. The developmental screening monitoring report on COPA will be set back to July 1st to ensure all screenings are captured.

The ASQ-3 and ASQ:SE-2 manuals state that anyone completing the screenings should know a child at least 30 days, however, agencies may have their own policy. It is recommended that teachers start by completing screenings on returning children to have a chance to get to know the new children before completing the screening.

Question regarding EHS children entering Head Start program - if they just had an ASQ completed, do we need to do an ESI-R? When they enter HS, you need to do the ESI-R within the 45 day timeline.

VII. Outcome Report Presentation- Lucy Taylor, Education Coordinator for Chicago City Colleges

Ms. Taylor, City Colleges, shared her spring outcomes report and discussed the process she used to analyze data. Members received a copy of her spring report and were offered the opportunity to ask questions.

Key points included:

- Children's data on GOLD was monitored before the checkpoint deadline and errors corrected before printing outcome reports. Monitoring included the status of assessment completion, accuracy of color bands and funding sources, identification of IFSPs/IEPs, completion of home language survey, accurate identification of primary languages, as well as quantity and quality of observations.
- Demographic information from GOLD reports and all data sources analyzed were identified in the report. The spring report included GOLD Snapshot, Growth, & Readiness reports and COPA reports on attendance, teacher turnover, and vacancies. Future reports will incorporate analysis of curriculum fidelity and CLASS scores.
- Gold reports were filtered to include program and site level data for each age group (2-3 yr olds, 3-4 yr olds, & 4-5 yr olds). Filtering reports in this way allowed for strengths and needs to be identified for each age group at each site as well as the overall agency.
- The Improvement Plan addressed all areas of need mentioned in the report. Improvements were planned over the next two months and identified the staff responsible for completion. This ensures plans for improvements are completed before the next assessment checkpoint is due.

VIII. **School Readiness- Class Assessment-Angela Sears**

ITERS assessments for Child care Programs will start next week.

IX. **Teaching Strategies: Deb Zapalik**

A brief overview of the new My Teaching Strategies platform was given to Committee members; the new platform will be “live” and available on July 31ST. There is no need for new user names to log in, the current one will provide access to the system. Training is currently being offered to agencies, as well as partner sites. There will be no administrator training until the Fall because the Administrator tab is still under construction.

Meeting Adjourned