

CPPC Quarterly Meeting Minutes
corrected
Wednesday, January 22, 2020
King Center-4314 South Cottage Grove Ave

Meeting called to order @ 10:05 am by CPPC Chairperson, Jerrisina Turman McElroy.

A quorum of 15 parents is established.

Review/Approve Minutes

Question was asked in brief: How are we vetting calls for votes?

Answer: The new executive committee will come up with a solution on how to handle votes moving forward.

Corrections to November 18, 2019 meeting.

Tola Alao stated the minutes that were tabled were not part of the documents reported.

Head Start Governance Consultant: Per monthly reports...the actual monthly report should be provided in the minutes, when reports are presented. All reports should be provided before you approve the minutes. Governing body is entitled to the monthly report information with the minutes.

Parliamentarian Consultant: Move to correct the minutes by adding to it. Council doesn't have to keep bringing the minutes back from previous months. These are permanent minutes records. The items were postponed, not tabled.

Mary Ottinot asked, how far back can you go to retrieve minutes?

Parliamentarian Consultant: You can always go back to correct minutes. Maybe not up to 5 or 10 years but minutes are always available for review for sitting members.

Governance Consultant: If the person was a sitting member, they would then have the authority to see the minutes. If you weren't a sitting member you would have to be a standing member to be able to view and adjust the minutes. Also, a sitting member can speak on the minutes.

Ms. Tiffany Junkins, Manager, DFSS: As per last meeting Ms. Junkins explained that as she reports to the Council, all reports were provided on that day. Jerrisina explained to Tola that the corrections to the minutes for November 18, are corrected on December 18, 2019.

Motion to accept November 18, 2019 minutes, Raeyonda Sparks motioned to approve, Yvonne Hall seconded the motion. Motion carried.

Motion to accept December 18, 2019 minutes, Raeyonda Sparks motioned to approve, Yvonne Hall seconded the motion. The motion carried with the necessary corrections.

Agenda Approval with Addition

To add to the agenda, members were instructed that an option is to accept the agenda with discussion and add public discussion before the meeting is adjourned. It is important to note that open comments are not official business and will not reflect in the minutes.

Motion to add public comments right before adjournment, comments to be made at the end, 15 parents, majority approved.

Motion to move CPPC reflections to a later point in the agenda to after the break to allow the reflections to take place while we have a quorum. Majority approved.

Election Results

All positions were opened for speeches and nominations. Votes counted by Ciara Stanton, YMCA and Mara Martinez, DFSS.

Elected representatives for 2020 are:

Chairperson: Ms. Nikki Garrett

Vice Chairperson: David Rodriguez

Secretary: Raeyonda Sparks

Assistant Secretary: Reyna Rebollar

Parliamentarian: Aderonke Awobona

Assistant Parliamentarian: Lucia Narez

Community Representative: Mary Ottinot

Erika Barino respectfully declined the vice chairperson position.

The community representative election was postponed until the February 26, 2020 quarterly meeting.

Installation of CPPC and Officers

Installation of officers was conducted.

Head Start installation speech was read by Tiffany Junkins, DFSS Manager of Children Services Division.

Affirmation statement & acknowledgement was read by all members with Tiffany Junkins.

Meeting adjourned at 1:37 pm.